**SOUTH SOMERSET AUTOGRASS CLUB - 2021 MEMBERSHIP APPLICATION FORM**

**Please complete the following form in full and read the 2021 rules of**

**membership on the next page.** Return completed form to Lindsay Pitman, 2 Eastview, Ditcheat, Shepton Mallet, Somerset BA4 6PN enclosing payment: Cheques payable to: **Southern Autograss League** or by Bank Transfer (please contact me for bank details). Please include an A5 stamped addressed envelope with **two 1st class stamps** on it. You will then be sent your endorsed NASA licence application forms. JUNIORS please note your special instructions. Should you not receive your official NASA licence within 2 weeks please contact me.

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| **NAME:** |  |
| **ADDRESS:** |  |
|  |  |
| **POSTCODE:** |  |
| **TEL:** |  |
| **MOBILE:** |  |
| **E-MAIL:** |  |

PLEASE LET US KNOW IF YOU CHANGE ANY OF YOUR DETAILS - THIS WAY WE CAN KEEP YOU FULLY INFORMED OF CLUB NEWS

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| **TYPE OF LICENCE:** | Full Working Racing Licence - £75 | | | | *Mens* | | | *Ladies* |
| Non-Working Racing Licence - £320 | | | | *Mens* | | | *Ladies* |
| Junior Racing Licence - £33 | | | | | | | |
| Mechanics Licence - £20 | | | | | | | |
| Social Licence - £15 | | | | | | | |
| **PAYMENT MADE BY** |  | *Bank Transfer* |  | *Cheque* | |  | *Cash* | |

NEW Juniors and members under 18: A copy of your Birth Certificate needs to be supplied and also an official consent form (supplied with licence form) which must be countersigned by the parent or guardian who will accompany and assist you on race days. Previous juniors and members who have already supplied their Birth Certificate do not need to supply it again.

RACING IN THE FOLLOWING CLASS/ES (NB: EACH CAR MUST HAVE ITS OWN NUMBER)

*(Please check with Membership Secretary for available race numbers)*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| RACE NUMBER | SS | CLASS |  | TAG NO. |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| RACE NUMBER  *(If racing in 2nd class)* | SS | CLASS |  | TAG NO. |  |

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| WORKING MEMBERS JOB PREFERENCE: |  |

I hereby agree to abide by the Club Rules and the Southern League Constitution and of the directors of the officers who will be known as the committee. I also agree to and abide by the rules as laid down in the official NASA rulebook, a copy of which will be supplied as part of your licence.

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| **Signature:** | **Date:** |

##### **SOUTH SOMERSET AUTOGRASS CLUB LTD - RULES OF MEMBERSHIP 2021**

1. **THE CLUB** - known as South Somerset Autograss Club (SSAC) is part of the Southern League and is affiliated to NASA.
2. **THE COMMITTEE** - will be re-elected at the AGM however resignations / replacements can be made during the course of the year. In the event of a resignation a replacement member can be elected by the membership at any time.
3. **SS CLUB & SOUTHERN LEAGUE NIGHTS** – You will be notified of club and league nights by e-mail on agreed dates and venues set by the SS and Southern League Committee. Agenda points for club and league nights should be sent via email to [lindsaypitman15@gmail.com](mailto:lindsaypitman15@gmail.com) by the Monday preceding the club night. Members are encouraged to attend in order to be kept up to date.
4. **MINUTES** - A record of all meetings and agendas will be kept for future reference.
5. **DISCIPLINE / COMPLAINTS** - The committee of SSAC is responsible for disciplining SSAC members. A member’s referendum can be considered if necessary. SSAC can ask the Southern League to further discipline a member at League level in extreme cases. Any complaint must be made in writing and sent digitally via email or hard copy via recorded delivery to the Secretary. It must be signed, dated and contain clear and accurate facts relating to the complaint. Issues not resolved at club level can be taken via the club to League level where the decision will be final. However: club policy disputes will not be taken to League level, they can be taken to a member’s vote.
6. **DISAGREEMENTS** – In the event that a member disagrees with the running of the club or the conduct of any other member they will bring the subject to the attention of the members at the club meeting or to the committee. The matter should be added to the agenda in the normal manner (see 3) and submitted with an explanation of the issue/s, showing examples wherever possible.
7. **WORKLOAD -** ALL working members are equal and are expected to share in the workload involved in the running of the club. Jobs will be allocated annually at membership application and as they arise during the season. Failure to self-allocate will result in automatic allocation. Failure to carry out allocated taskscarries the ultimate penalty of expulsion from SSAC at any point during the season.
8. ALL working racing members are duty bound to work on race day.
9. ALL working racing members are expected to assist in events leading up to race day to the best of their abilities
10. Wherever possible members should support fund raising activities to the best of their abilities.
11. The role of a working SSAC member is to be an active and enthusiastic part of the team.
12. Members/Officials must agree to a professional handover of duties in the event of resignation / retirement.
13. Members who feel that are not capable of an allocated task should seek an alternative task immediately that they are allocated the task, allowing the task to be re allocated accordingly.
14. TRACK DAYS – ALL working racing members must attend track days. Failure to attend, failure to notify of valid non-attendance or failure to send a substitute in your place will result in the member being served with an invoice to upgrade membership to the next level (full amount will apply). This is irrespective of date within the season.
15. Failure to pay this invoice will result in immediate termination of membership.
16. **RACE DAY** – ALL working and intermediate members are expected to stay at the racetrack until they have fully completed their individual jobs, and if applicable having assisted in any remaining team tasks. Any exception must be discussed with a committee member - this is out of courtesy to all other members.
17. **THE RIGHT TO APPEAL:** All members have the right to appeal in the event of a dispute or penalty. Appeals must be received in writing or via email within 48 hours of any dispute or penalty. APPEALS will be held within 2 weeks of receipt.
18. **COMPETITION VEHICLES**: Competition vehicles are to be presented to a professional standard and kept clean and tidy. Sign writing is to be to a professional standard and no offensive signs or wording are acceptable.All competition vehicles must be built to the current NASA rulebook for their respective class. The Chief Scrutineer must be present if a sealed vehicle is to break its seal. Any driver of a vehicle found to be illegal at end of year scrutineering can be banned for the first three SSAC meetings of the following season at the discretion of the scrutineer. Please check all rules carefully with your class rule book.
19. **POINTS** - SSAC Club Championship points for 2021 will be allocated on all allocated Southern League race days. It is essential for a driver to inform the points secretary if they change car numbers during a race meeting, there can be no exceptions to this rule. Failure to do so will mean that points will be awarded to the usual driver of that vehicle.
20. **MEMBERSHIP**–The SSAC committee and membership has the right to refuse a membership application on any reasonable grounds, also to expel any member who does not comply with the rules and the code of conduct of the club. In the event of expulsion, no license refund will be made.
21. **NEW MEMBERS** from other NASA clubs will not qualify to serve as a committee member until they have been an active club member for 1year+. (Exceptions at the committee’s discretion).
22. **RACE NUMBERS**-Your race number is only yours to automatically renew if it has appeared on your car in the season preceding the renewal. In the event of more than one person wanting a particular available number it will be auctioned to the highest bidder in aid of club funds on the pre-designated membership application night. Exceptions can be made at the discretion of the committee.
23. **PURCHASES** – The treasurer and another committee member must approve items purchased and their cost on behalf of the club. Proof of purchase will be required to make any reimbursements. Payment for any items purchased without prior approval may be declined.
24. **COMMUNICATION** – Out of courtesy to their co-members any member should communicate transparently, wherever possible, regarding any issues they have relating to or on behalf of the club. For example: If a member has a matter that they wish to discuss at League or NASA level or indeed if they wish to pursue a League or NASA position, as a matter of courtesy to the membership they are expected to notify the membership/committee in the first instance. This ensures that the members of SSAC are aware of issues concerning the club before they reach the public domain.

**THE SSAC CODE OF CONDUCT**

I agree to work with my co - members as a team. I will not be involved in any actions that are detrimental to the well-being or the good name of SSAC. I will represent the club in a positive manner and act in the best interest of the Sport, Club and League. I aim to be as transparent as possible with my actions and wherever possible will bring any grievance or dissatisfaction to the club/committee’s attention before discussing them with others.

I will help with my Club duties within my capabilities / obligations and will support fundraising activities to the best of my ability. If I feel that I am not suitable for an allocated task I will discuss it openly with the committee and seek a suitable alternative. I will attend club nights when possible and will use all communication methods in a responsible manner.